



City of Westminster

Annual Council Report

Date: 18 May 2022

Classification: For General Release

Title: Notification of Cabinet Members and other matters

Report of: Chief Executive and Director of Law (Monitoring Officer)

Wards Involved: Not applicable

Policy Context: Management of the Council

Financial Summary: None

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1. Executive Summary

- 1.1 This report, submitted at the request of the Leader of the Majority Party, sets out the information, as required by Standing Order 2(f)(v). These appointments are subject to the Leader of the Majority Group being elected as Leader of the Council at the Annual Meeting of Full Council.
- 1.2 The Joint Committees are detailed in Section 17 of the Constitution. The Council is asked to endorse these.

2. Recommendations

- 2.1 That the names of the Cabinet Members, the wards they represent and their delegated authorities, together with their deputies, be noted.
- 2.2 That the terms of reference of the Cabinet Urgency Committee, Shareholder Committee and Cabinet CIL Committee be noted.
- 2.3 That the Joint Committees established in accordance with Section 101 of the Local Government Act 1972, as detailed in paragraph 3.4 below, be noted.
- 2.4 That the delegation of Executive Functions to officers set out in paragraph 3.5 be noted.

3. Background, including Policy Context

- 3.1 The Council's Standing Orders require the elected Leader of the Council to submit, in a year of ordinary elections of Councillors, the information set out below:
- 3.2 At the annual meeting of the Council, the Leader will present to the Council a written record of delegations made by him/her for inclusion in the Council's scheme of delegation at Chapter 3 to this Constitution. The document presented by the Leader will contain the following information about executive functions in relation to the coming year:
 - names of Cabinet Members and their Wards.
 - their delegated authorities (i.e. terms of reference).
 - the terms of reference of the Cabinet and any Cabinet Committees
- 3.3 The City Council's Constitution requires that the Leader of the Council, in addition to the matters set out in 3.1 above, advises of any area committees or joint arrangements with other local authorities and the delegation of executive functions to officers.
- 3.4 The City Council has a number of Joint Committees established in accordance with Section 101 of the Local Government Act 1972. These are as follows:

- (a) The London Councils Grants Committee
- (b) The London Councils Transport and Environment Committee
- (c) The London Councils – Leaders Committee
- (d) The North West London Joint Health Overview and Scrutiny Committee

3.5 The Leader may delegate executive functions to Officers. These are set out in Chapter 7 of the Constitution.

3.6 The Constitution will be updated to reflect all changes included in this report and in other reports on this agenda by the Director of Law in accordance with her existing delegation.

3.7 In accordance with the Constitution, the Leader may, upon notice to the proper officer, amend the Terms of Reference of the Cabinet and any Cabinet Committee and also the Terms of Reference of individual Cabinet Members.

If you have any queries about this Report or wish to inspect any of the Background Papers, please contact:

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APPENDICES –

APPENDIX A – Members of the Cabinet, Deputy Cabinet Members, Lead Members and their Wards

APPENDIX B - Cabinet Member Terms of Reference - (to follow)

APPENDIX C – Cabinet Urgency Committee, Shareholder Committee, Cabinet CIL Committee Terms of Reference

BACKGROUND PAPERS

[Westminster City Council Constitution](#)